



UMDONI MUNICIPALITY

THE J.E.W.E.L OF THE SOUTH COAST

MUNICIPAL NOTICE – MN156/2022

**GENERAL MANAGER: TECHNICAL SERVICES
PERMANENT CONTRACT**

Total Remuneration Package:

Minimum: R846, 307 - Midpoint R950, 907, Maximum – R1, 040,327 per annum (negotiable) cost to council.

Applications are herewith invited from suitably qualified persons for appointment in terms of the Municipal Systems Act, Act no 32 of 2000 and Local Government Regulations on the Appointment and Conditions of Employment of Senior Managers of 17 January 2014, Government Gazette Number 37245 on a permanent contract. The incumbent will be based in the Umdoni Municipality Offices located at Scottburgh Renishaw.

REQUIREMENTS

Bachelor of Science Degree in Engineering/ B-Tech in Engineering or equivalent • A qualification relating to the National Treasury Competency Requirements for Senior Officials e.g. CPMD/MFMP will be an added advantage, however the new employee shall be required to attain the minimum competency level in the unit standards for each competency area within 18 months from the date of appointment. • Computer literacy in Word, Excel and Windows PowerPoint programs is required • A valid driver's license is essential • Added advantage: Certificate of competency as required in terms of the General Machinery Regulations, 1988 and Registration with a recognized relevant engineering professional body. 5 years' experience at middle management level or as programmer/ project manager and 3-4 years must be at professional/ management level engineering management experience • Good knowledge and understanding of relevant policy and legislation • Good knowledge and understanding of Institutional governance systems and performance. Must have extensive knowledge of the public office environment and must be able to formulate engineering master planning, project management and implementation.

DUTIES

As a member of the senior management team, the senior manager will be responsible for the following functions: Roads and Storm-water Services, Project Management, Housing, Waste Management. Directing and managing activities of Technical Services Department which include providing an advisory service to council regarding all aspects falling within his/her scope of work and carrying out council decisions • Knowledge of applicable legislation related to technical services • Performing human resources and administrative activities • Development, implementation and management of strategic goals, policies, procedures and plans for his/her department and advice thereon.

The successful candidate will be required to sign a permanent employment contract and annual performance agreement in accordance with the provisions of the Local Government Municipal Systems Act, 32 of 2000 and also the candidate will be subjected to screening and security clearance to determine their suitability for employment, including but not limited to: Criminal records; Credit worthiness; previous employment (reference checks); and Qualification Verification. The person appointed to this position will be subjected to a competency assessment test.

The municipality reserves the right not to make an appointment. No faxed or e-mailed and late applications will be considered. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful.

Interested persons must apply for the post by completing the Application Form which is obtainable from the municipal website and the HR office together with comprehensive CV, a covering letter and three (3) names of contactable references as well as CERTIFIED copies of qualifications, Identity document and Driver's license in an envelope marked "PRIVATE & CONFIDENTIAL" to: **Mrs. TC Ndlela, Municipal Manager, PO Box 19, Scottburgh, 4180** by no later than **09 December 2022 at 16:00**. Alternatively, applications may be hand delivered to the Scottburgh Municipal Offices.

Failure to submit the application on the prescribed application form together with the required documents as detailed above will result in applications being disqualified.

UMDONI MUNICIPALITY IS COMMITTED TO EMPLOYMENT EQUITY.

Council reserves the right not to make an appointment.

We thank all applicants for their interest. Communication will be with short listed candidates only.

Municipal Offices

Cnr Bram Fischer & Williamson Street

PO Box 19

Scottburgh

4180

Phone: (039) 976 1202

**MRS. TC NDELELA
MUNICIPAL MANAGER**